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K.B.
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OLC 76-2882/a

12 NOV 1976

Mr. Harry S. Havens, Director
General Accounting Office.
Program Analysis Division
Washington, D. C. 20548

Dear Mr. Havens:

Enclosed are completed copies of GAO Forms U11 in response to your request of 5 October 1976 for inventories of recurring reports required to be submitted to Congress.

Sincerely,

25X1

S

Acting Legislative Counsel

Enclosures

Distribution

Original - addressee
1 - OLC Subject
1 - OLC Chrono

OLC:JK:sf (9 November 1976)



INVENTORY OF REQUIREMENTS FOR RECURRING REPORTS TO THE CONGRESS

1. ACCESSION NUMBER		1-4		2. REPORT TITLE <u>Freedom of Information Act Annual Report</u>		6-125	
		A	5				
3. REPORT CONTROL SYMBOL/NUMBER		126-140		4. DESCRIPTION OF CONTENT <u>Number of determinations not to comply, reasons, number of appeals, results and reasons, name and title of denying officials</u> <u>Disciplinary action, rules, fee schedules</u>			
5. AUTHORITY FOR REPORT							
<u>5</u> USC <u>552</u> ; <u>88</u> STAT. <u>1564</u> ; PL <u>93</u> - <u>502</u> <small>(141-142) (143-157) (158-159) (160-163) (164-165) (166-169)</small>							
NON-STATUTORY (DESCRIBE):							
6. FREQUENCY OF SUBMISSION		172		7. SECURITY CLASSIFICATION		173	
Annual				T- <input type="checkbox"/> TOP SECRET		O- <input type="checkbox"/> OTHER	
				S- <input type="checkbox"/> SECRET		N- <input checked="" type="checkbox"/> NONE	
				C- <input type="checkbox"/> CONFIDENTIAL			
				8. DUE DATE		174-177	
				March 1		25X1	
9. PREPARING AGENCY				10. PREPARER			
AGENCY <u>Central Intelligence Agency</u>				NAME <u>Wilson Gene E</u>			
BUREAU				<small>LAST NAME (182-196) FIRST NAME (197)</small> OFFICE <u>Freedom of Information & Privacy</u> PHONE <u>Coordinator</u> <small>NUMBER (201-207)</small>			
11. EVALUATION QUESTIONS							
A. DO YOU USE THIS REPORT IN THE INTERNAL MANAGEMENT OF YOUR ORGANIZATION?						Y- <input type="checkbox"/> YES N- <input checked="" type="checkbox"/> NO	
						208	
B. WOULD THIS REPORT BE PREPARED IF THE CONGRESS DID NOT REQUIRE IT?						Y- <input type="checkbox"/> YES N- <input checked="" type="checkbox"/> NO	
						209	
C. HAVE YOU ANY EVIDENCE OF USE OF THIS REPORT BY THE CONGRESS?						Y- <input type="checkbox"/> YES N- <input checked="" type="checkbox"/> NO	
						210	
D. DO YOU CONSIDER THIS REPORT TO BE BURDENSOME TO PREPARE?						Y- <input type="checkbox"/> YES N- <input checked="" type="checkbox"/> NO	
						211	
(IF YES, EXPLAIN: _____)							
						212-213	
E. IS THE INFORMATION IN THIS REPORT DUPLICATED IN OTHER DOCUMENTS ALSO SENT TO THE CONGRESS?						Y- <input type="checkbox"/> YES N- <input checked="" type="checkbox"/> NO	
						214	
(IF YES, IDENTIFY: _____)							
12. RECIPIENTS							
Speaker of House, President of Senate (transmitted to committee on Gov't Ops. - House & Committee on Judiciary Senate)							
215 241242 250							
13. COST							
DEVELOPMENTAL COSTS \$ (2 wk. GS 14) \$1178.50 including .3 days plus 1 wk. GS 15							
OPERATIONAL COSTS \$ (1 hr./wk. GS 7) \$ 776.00 STAFF-HOURS 225 hrs. GS 7							

INVENTORY OF REQUIREMENTS FOR RECURRING REPORTS TO THE CONGRESS

1. ACCESSION NUMBER		2. REPORT TITLE		6-125	
1-4 A 5		Proposal to Establish or Alter System of Records			
3. REPORT CONTROL SYMBOL/NUMBER		4. DESCRIPTION OF CONTENT			
125-140		Report of proposal to establish or alter record system.			
		Evaluation of such proposal.			
5. AUTHORITY FOR REPORT					
141-169					
5 USC 552a ; 88 STAT. 1904 ; PL 93 - 579					
(141-142) (143-157) (158-159) (160-163) (164-165) (165-169)					
NON-STATUTORY (DESCRIBE):					
170-171					
6. FREQUENCY OF SUBMISSION		7. SECURITY CLASSIFICATION		8. DUE DATE	
172		173		174-177	
when establishment or alteration determined.		T- <input type="checkbox"/> TOP SECRET S- <input type="checkbox"/> SECRET C- <input type="checkbox"/> CONFIDENTIAL		O- <input type="checkbox"/> OTHER N- <input checked="" type="checkbox"/> NONE	
				in advance of proposal	
				25X1	
9. PREPARING AGENCY		10. PREPARER		182-207	
178-181		NAME Wilson, Gene F.			
AGENCY Central Intelligence Agency		LAST NAME (182-196)		FIRST NAME (197)	
BUREAU Directorate of Administration		OFFICE Freedom of Information & Privacy		Coordinator	
		PHONE		NUMBER (201-207)	
11. EVALUATION QUESTIONS					
A. DO YOU USE THIS REPORT IN THE INTERNAL MANAGEMENT OF YOUR ORGANIZATION?					
Y- <input type="checkbox"/> YES N- <input checked="" type="checkbox"/> NO 208					
B. WOULD THIS REPORT BE PREPARED IF THE CONGRESS DID NOT REQUIRE IT?					
Y- <input type="checkbox"/> YES N- <input checked="" type="checkbox"/> NO 209					
C. HAVE YOU ANY EVIDENCE OF USE OF THIS REPORT BY THE CONGRESS?					
Y- <input type="checkbox"/> YES N- <input checked="" type="checkbox"/> NO 210					
D. DO YOU CONSIDER THIS REPORT TO BE BURDENSOME TO PREPARE?					
Y- <input type="checkbox"/> YES N- <input checked="" type="checkbox"/> NO 211					
(IF YES, EXPLAIN:)					
212-213					
E. IS THE INFORMATION IN THIS REPORT DUPLICATED IN OTHER DOCUMENTS ALSO SENT TO THE CONGRESS?					
Y- <input type="checkbox"/> YES N- <input checked="" type="checkbox"/> NO 214					
(IF YES, IDENTIFY:)					
12. RECIPIENTS					
Congress and Office of Management and Budget					
215 241242 250					
13. COST					
DEVELOPMENTAL COSTS \$ 295 (7 days GS 12/3)					
OPERATIONAL COSTS \$ 295 (7 days GS 12/3) STAFF HOURS 56 hours					

INVENTORY OF REQUIREMENTS FOR RECURRING REPORTS TO THE CONGRESS

1. ACCESSION NUMBER		1-4 A 5		2. REPORT TITLE Annual Privacy Act Report			6-125		
3. REPORT CONTROL SYMBOL/NUMBER		126-140		4. DESCRIPTION OF CONTENT <u>Number of records exempted in a record system and reasons.</u> <u>Other pertinent data.</u>					
5. AUTHORITY FOR REPORT									
<u>5</u> USC <u>552a</u> ; <u>88</u> STAT. <u>1905</u> ; PL <u>93</u> - <u>579</u> <small>(141-142) (143-157) (158-159) (160-163) (164-165) (166-169)</small>									
NON-STATUTORY (DESCRIBE):									
170-171									
6. FREQUENCY OF SUBMISSION		172		7. SECURITY CLASSIFICATION		173		8. DUE DATE	
Annual				T- <input type="checkbox"/> TOP SECRET O- <input type="checkbox"/> OTHER S- <input type="checkbox"/> SECRET N- <input checked="" type="checkbox"/> NONE C- <input type="checkbox"/> CONFIDENTIAL		June 30		25X1	
9. PREPARING AGENCY				178-191		10. PREPARER			
AGENCY <u>Central Intelligence Agency</u>						NAME <u>Wilson, Gene F.</u>			
BUREAU <u>Directorate of Administration</u>						<small>LAST NAME (182-196) FIRST NAME (157)</small> OFFICE <u>Freedom of Information & Privacy</u> PHONE <u>Coordinator</u> <small>NUMBER (201-207)</small>			
11. EVALUATION QUESTIONS									
A. DO YOU USE THIS REPORT IN THE INTERNAL MANAGEMENT OF YOUR ORGANIZATION?						Y- <input type="checkbox"/> YES N- <input checked="" type="checkbox"/> NO		208	
B. WOULD THIS REPORT BE PREPARED IF THE CONGRESS DID NOT REQUIRE IT?						Y- <input type="checkbox"/> YES N- <input checked="" type="checkbox"/> NO		209	
C. HAVE YOU ANY EVIDENCE OF USE OF THIS REPORT BY THE CONGRESS?						Y- <input type="checkbox"/> YES N- <input checked="" type="checkbox"/> NO		210	
D. DO YOU CONSIDER THIS REPORT TO BE BURDENSOME TO PREPARE?						Y- <input type="checkbox"/> YES N- <input checked="" type="checkbox"/> NO		211	
(IF YES, EXPLAIN: _____)									
						212-213			
E. IS THE INFORMATION IN THIS REPORT DUPLICATED IN OTHER DOCUMENTS ALSO SENT TO THE CONGRESS?						Y- <input type="checkbox"/> YES N- <input checked="" type="checkbox"/> NO		214	
(IF YES, IDENTIFY: _____)									
12. RECIPIENTS									
Consolidated report submitted by President to Speaker of House, President of Senate and Office of Management and Budget									
215 241242 250									
13. COST									
DEVELOPMENTAL COSTS \$ <u>2 wk. GS 14</u> \$ <u>1178.50</u> includes 3 hrs. preptime									
OPERATIONAL COSTS \$ <u>3 hr/wk GS 15</u> \$ <u>364.00</u> STAFF-HOURS <u>84 hours</u>									